

# **KNEBWORTH PARISH COUNCIL**

Serving the community since 1894

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Date: 6 November 2023

To: Councillors Charter, Cosson, Godfrey, Jobling, Hemingway, Hurwitz, Nash, Stringer, Willcocks, Ward, Cameron.

You are hereby summoned to the **Meeting of the Parish Council** to be held on **Wednesday 13 November 2024 at 8.00 pm.**

Roger Willcocks  
Chairman of the Parish Council

## **AGENDA**

<b>No.</b>	<b>Item</b>
<b>1.</b>	<b>Apologies.</b> To receive and accept apologies for absence
<b>2.</b>	<b>Declarations of Interest.</b> To receive declarations of interest
<b>3.</b>	<b>Public Participation.</b> To receive petitions, comments and questions from members of the public.
<b>4.</b>	<b>To approve the minutes of the previous Parish Council meeting.</b> To resolve the minutes of the PC meetings held on 9 October 2024 and to be signed as a correct record.
<b>5.</b>	<b>To note the minutes of Committee and Parish Meetings.</b> Planning Committee held on 09 October 2023
<b>6.</b>	<b>To discuss co-option onto the Parish Council</b> To review Councillor vacancies and co-option to those vacancies
<b>7.</b>	<b>To review the moving of a Speed Indicator Device (SID)</b> To review locations of SID's and discuss.
<b>8.</b>	<b>Christmas lights switch on event.</b> To receive an update on the Christmas lights switch on event.
<b>9.</b>	<b>Settle Group update</b> To receive an update on works around the village responsible to Settle Group.

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<b>10.</b>	<b>Recreation Grounds and Pavilion</b> To receive an update on the Recreation Grounds and Pavilion and any works.
<b>11.</b>	<b>Village Hall</b> To receive an update on the Village Hall and any works.
<b>12.</b>	<b>Station Pub</b> To receive an update on work on the premises and any issues arising.
<b>13.</b>	<b>To receive an update from the Clerk.</b>
<b>14.</b>	<b>Finance</b>
14.1	To review and approve the list of payments for October 2024.
14.2	To review and approve the bank reconciliation for October 2024.
14.3	To review and approve quotes.
14.4	To receive the forecast EOY 24/25 budget and draft budget for 25/26
14.5	To receive suggested earmarked reserves for the 2025/6 budget year.
<b>15.</b>	<b>Exclusion of members of public and press</b>
<b>16.</b>	<b>Staffing Matters</b> To receive an update on staffing matters and requests.
<b>17.</b>	<b>Inclusion of members of the public and press</b>
<b>18.</b>	<b>To consider notification of any other matters not noted elsewhere in the agenda for information only.</b>